

IMS Core working Groups & IMS Committees - Tenure 2 Years

S.No	IMS Core Working Groups	February 2020-21
1 CG	IMS Advisory Board (Core Working Group) Formed in year 2012 Founder President and seven members consisting of four Past Presidents, Current President and the President Elect. Committee formed for guidance to the Present President and for Disciplinary action. a) Role of Advisory Board : Defaulters to be sent notices: Absence for three GCM's out of six. After two absentisms- warning letter b) No member can hold two posts simultaneously c) No member can use the name of IMS for personal publication or website d) If there is no performance by the Committee for an year- Chairperson to resign e) Any other matter	IMS Advisory Board Year 2020-21 Chairperson: Dr. Jyothi Unni Co -Chair: Dr. Jignesh Shah President Members: Dr. C. Ambuja , President Eelect Dr. Neelam Agarwal, President 2019 Dr. Ratnabali Chakravorty, President 2018 Dr. Suvarna Khadilkar, President 2017 Dr. Jaideep Malhotra, President 2016 Dr. H. P. Pattanaik, President 2015
2 CG	IMS Finance Committee (Core Working Group) Working Group Chair- not by Election (Resolved on 17th February 2017, GCM 3 Raipur. Two Past President & Three Past Treasurers, Current President , Secretary and Treasurer) Chairperson: Dr. Jyoti M. Shah, Past Treasurer IMS 2014, 2015, 2016 -17, 9426936240 drjyotimshah@gmail.com Past President IMS -Dr. Saroj Srivastava 9335162006 wearingallhats@rediffmail.com Past President IMS - Dr. Atul Munshi 9824021000 munshiap@gmail.com Past Treasurer IMS 2012, 2013, 2014-Dr. Jaideep Malhotra, 9897033335 jaideepmalhotraagra@gmail.com	

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	Current President IMS-Dr. Neelam Aggarwal Current Secretary General IM-Dr. Anita J. Shah Current Treasurer IMS-Dr. R. N. Goel 9837037354 drngoel@gmail.com Past Treasurer IMS - Dr. Preeti Galvankar 9821054906 drpreetig@hotmail.com	
3CG	Advocacy Committee (Core Working Group) 5th August 2018 – GCM at Lucknow – Advocacy Committee National Advocacy Committee & International Advocacy Committee Chairpersons: Dr. Ratnabali Chakravorty & Dr. Sunila Khandelwal <i>The main aim of this committee will be to :</i> <i>1. The tenure of this working group will be three years.</i> <i>2. Continue the Research programmes initiated by Presidents in Chair</i> <i>3. Plan and propose to show case IMS Nationally & internationally</i> <i>4. Annual Budgets to be proposed and cleared through Finance Committee before proposing to EC and GCM at the begining of the year.</i> <i>5. Funds to be generated by the Present Team of Office Bearers.</i> <i>The proposal was accepted and seconded by Dr. Meeta and all present</i> The members of the committees were selected by the Chairpersons from founders of Chapters alternating between National and international Committees	
	International- EVEN NUMBERS OF CHAPTERS Chairperson: Dr. Sunila Khandelwal Dr. Urvashi Jha Dr. Saroj Srivastava Dr. Atul Munshi	National – ODD NUMBER OF CHAPTERS Chairperson: Dr. Ratnabali Chakravorty Dr. Rashmi Shah Dr. Jyothi Unni Dr. Meeta Singh

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4CG	IMS Foundation (Core Working Group) IMS Project 2015- Committee 2015, 2016, 2017, 2018 The "IMS Foundation" which has been created through the profits generated from the Conference entitled "Challenges in Women's Health- New directions in the 21st Century" held in December 2013 in Mumbai. The funds have been earmarked for the IMS Foundation which will be utilized by IMS- India towards Social Causes. The Committee in charge of the IMS Foundation would be in place for 3 years and consists of those members who were involved in the Organization of the Conference. The IMS Foundation has been created with an amount of total Rs. 31.79 lakhs of which Rs. 30 lakhs has been kept in Fixed Deposit and Rs. 1.79 lakhs has been kept in the current account of IMS. This Committee is being initiated with this Meeting on 20th February 2015 Dr. Duru Shah said that she has been in touch with WHO and is working on a Concept Note for the Project to be carried out through the Foundation with Founder Chair : Dr. Duru Shah	Chair : Dr. Duru Shah Mobile : 09820074875, durushah@gmail.com Minutes 5th August 2016: The Members of the Advisory Board appointed were: Dr. Rama Vaidya, - Founder President IMS, Chair of Advocacy Committee 2013, - Past President IMS Dr. Duru Shah, Organizing President, International IMS Conference 2013, Founder – IMS Foundation Fund, Past President IMS 2009 Dr. Jyoti Unni, Organizing Chair, International IMS Conference 2013 Dr. Maninder Ahuja, Organizing Chair, International IMS Conference 2013 Dr. Rashmi Shah, Organizing Secretary, International IMS Conference 2013 Dr. Preeti Galvankar, Organizing Secretary International IMS Conference 2013 Ex officio Members - Office Bearers of the Indian Menopause Society Current President, IMS Current Hon. Secretary, IMS Current Hon. Treasurer, IMS

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5CG.	16th April 2018 - IMS Peer Review Task Force - (Core Working Group) Chairperson: Dr. Neelam Aggarwal - President IMS Co-Chair: Dr. Meeta Members: <table border="0"> <tr> <td>Dr. Rama Vaidya</td><td>Dr. Atul P. Munshi</td></tr> <tr> <td>Dr. Sonia Malik</td><td>Dr. C. Ambuja</td></tr> <tr> <td>Dr. Duru Shah</td><td>Dr. Lakshmi Ratna</td></tr> <tr> <td>Dr. Sunila Khandelwal</td><td>Dr. Seema Sharma</td></tr> <tr> <td>Dr. Saroj Srivastava</td><td>Dr. Ranu Patni</td></tr> <tr> <td>Dr. Jyothi Unni</td><td>Dr. Hara Pattanaik</td></tr> <tr> <td>Dr. Jaideep Malhotra</td><td>Dr. Chellamma V. K.</td></tr> <tr> <td>Dr. Maninder Ahuja</td><td>Dr. Sudha Sharma</td></tr> <tr> <td>Dr. Rashmi Shah</td><td>Dr. Suvarna Khadilkar</td></tr> <tr> <td>Dr. Ratnabali Chakravorty</td><td>Dr. Neelam Aggarwal</td></tr> <tr> <td></td><td>Dr. Yashodhara Pradeep</td></tr> </table> Guidelines for Selection as Member IMS life Members Involvement in Education Arm of IMS - JMH/ CIMP/ Quiz IMS Peer Review Task Force will Review the contents of statements, publications issued under the banner of Indian menopause Society The statements have to be in synchrony with the statements / publications currently in circulation. Books Peer reviewed : 2017-2018 Menopause 1000 MCQ's by Dr. Suvarna Khadilkar 2018-19 - THE ESSENTIALS: Science & Wisdom to Write Prescription for 40+ Women by Dr. Ratnabali Chakravorty 2019-20 - Menopausal Health	Dr. Rama Vaidya	Dr. Atul P. Munshi	Dr. Sonia Malik	Dr. C. Ambuja	Dr. Duru Shah	Dr. Lakshmi Ratna	Dr. Sunila Khandelwal	Dr. Seema Sharma	Dr. Saroj Srivastava	Dr. Ranu Patni	Dr. Jyothi Unni	Dr. Hara Pattanaik	Dr. Jaideep Malhotra	Dr. Chellamma V. K.	Dr. Maninder Ahuja	Dr. Sudha Sharma	Dr. Rashmi Shah	Dr. Suvarna Khadilkar	Dr. Ratnabali Chakravorty	Dr. Neelam Aggarwal		Dr. Yashodhara Pradeep
Dr. Rama Vaidya	Dr. Atul P. Munshi																						
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Dr. Maninder Ahuja	Dr. Sudha Sharma																						
Dr. Rashmi Shah	Dr. Suvarna Khadilkar																						
Dr. Ratnabali Chakravorty	Dr. Neelam Aggarwal																						
	Dr. Yashodhara Pradeep																						

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	for PCPs under a project from World Health Organisation (SEARO) By Dr. Neelam Aggarwal	
	IMS COMMITTEES 2020-21	
1.	Website 2020 & 2021 Founder Chair - Dr. Jyothi Unni 2008 -2010 Aug Past Chairs: Dr. Shobhana Mohandas (2012- 2015) Dr. C. Ambuja (2016)	Chair - Dr. Navneet Takkar 9646121582 navneettakkar2015@gmail.com Co Chairperson: Dr. Jyoti Jaiswal New Memebrs : Old Members : Dr. Neelam Aggarwal 9914209344, drneelamaggarwal@gmail.com Dr. Srirupa Pal, Kolkata srirupapal@yahoo.co.in Dr. Dipal Solanki , Rajkot dipalkotharisolanki71@gmail.com , 9824290819 Dr. Susheela Rani B S, Bangalore, susheelarani@gmail.com Dr. Vijayalakshmi Seshadri 9841046733, 9840504672 drvijayaseshadri@gmail.com Dr. Nirja Chawla
2.	IMS Exam 2020 & 2021 Founder Chair - Dr. Saroj Srivastava (2010-2012) Past Chairs: Dr. Sunila Khandelwal- 2013-2014 Dr. Yashodhara Pradeep (2014 & 2015)	Chair – Dr. Sheela Mane - 98450 38861 sheela.mane29@gmail.com Co Chair - Dr. M. K. Valsan New Members: Old Members:

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	Dr. Seema Sharma (2016 & 2017) Dr. Chellamma V. K. - 9447155887(2018 & 2019) drchellammavk@yahoo.co.in	Dr C. Ambuja – 9440776294, drambuja@gmail.com Dr. Shakila Shetty - 9844034825 sshakilashetty@rediffmail.com Dr. Laxmi Maru – 9826024011, drlaxmimaru@gmail.com Dr. Asna Ashraf Lucknow - asnaashraf@hotmail.com Dr Anjula Sahai - Email Id - anjula26@gmail.com, (M) – 9307727997 Dr. Jyothi Unni - 9560855255, jyothi.unni@gmail.com
3.	Club 35+ Public Awareness Committee 2018 & 2019 Founder Chairs- Dr. Jaideep Malhotra & Dr. Maninder Ahuja 2008 – 2010 Poise Magazine Founder 2008 – Dr. Sonia Malik. Past Chairs: Dr. Atul Munshi- 2012-2013 Dr. Pushpa Sethi(2014- 2015) Dr. Anita J. Shah - 2016 & 2017 Dr Anju Soni- 9314870984 (2018 & 2019) drartimanojamh@gmail.com L- 598	Chair – Dr. Arti Manoj 9897082848 drartimanojamh@gmail.com Co-Chair – Dr. Vandana Narula Members: Dr. Nirmla Vaze - 9423102903, vaze.nirmala@gmail.com Dr. Kaushal Chundawat - 9829232769 kaushalchundawat@hotmail.com Dr. Roza Olyai - 9425112617 rozaolyai@gmail.com Dr. Bhavana Sheth- 9824116449 drbhavanasheth@yahoo.co.in Dr. Seema Sharma - drseemapgi@gmail.com> Dr. Poonam Sachadeva -drpoonam2010@gmail.com Dr. Angeline Job - <ranidani33@yahoo.com> Dr. Achala Sahai - drachalasahai_2@rediffmail.com Dr. Beena Trivedi Rajkot - 093741 01001 , trivedibeenaa@yahoo.com Dr. Bipasa Sen – 9830061540, bipasasn@yahoo.co.in Dr. Sheela Mane- Bangalore

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4.	Research 2020 & 2021 Founder Chair- Dr. Meeta Singh 2008- 2010 Past Chairs: Dr. Suvarna Khadilkar-2012-2013 Dr. Ratnabali Chakravorty (2014 -2015) Dr. Anuradha Khanna (2016 & 2017) Dr. Vijayalakshmi Seshadri (2018 & 2019) 9841046733, 9840504672 drvijayaseshadri@gmail.com	Chairperson: Dr. Reeti Mehra 9646121581 mehrareeti1@gmail.com Co Chair : Dr. Jyothika Desai New Members : Dr. G. Shailaja , Hyderabad , Dr. Sandhya Dixit , Dr. Old Members: Dr. Jyotsna Potdar - 9822439490 jspobgn@gmail.com Dr. Navneet Takkar- 9646121582 navneet@doctor.com Dr. Leela Digumarti – 9246374354, leeladigumarti@gmail.com Dr. Laxmi Shrikhande - Dr. Shobha Gudi - 9980140778 sngudi@yahoo.co.in Dr. Shuchita Mehershi - 9887605802 shuchitame@gmail.com Dr Hepsibha Kirubamani
5.	Quiz Committee 2020 & 2021 Founder Chair – Dr. Ratnabali Chakravorty (2009-2010) Past Chairs: Dr. C. Ambuja -2011-2013 Dr. V. K. Chellamma -2014-2015 Dr. Lakshmi R. Markani 2016 & 2017 Dr. Shobhana Mohan Das –(2018- 2019) 9447023815 shobhanamohandas@gmail.com	Chair - Dr. Jyoti Jaiswal - 9893231900 dr.jyotijaiswal@gmail.com Co -Chair- Dr. Gita Guin gita_guin1966@yahoo.in New Members: Dr. Sarita Bhalerao Gandhi 9820070678, Mumbai, Dr. Vijayalakshmi Seshsdhari chennia, Old Members : Dr. Parag Binniwale - 9822023061 paragbin@hotmail.com Dr. Geeta Guin - gita_guin1966@yahoo.in Dr. Archana Tripathi - 9425303006, drarchtri09@gmail.com Dr. Mangla Ghisad Dr. Vandana Bansal - 9793427272 , bansal.dr Vandana@gmail.com

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		Dr. Vibha Mishra- 9839140422, misra_vibha@yahoo.com Dr. Vijaylakshmi Seshadri drvijayaseshadri@gmail.com Dr. Naini Tandon , Lucknow, 919415014704, drnainitandon@gmail.com Dr. Jyothika Desai – Bangalore Dr. Sarita Bhalerao – Mumbai
6.	Journal Editorial Board- 2020 & 2021 2009-2012 Aug Founder Editors : Dr. Rama Vaidya Dr. Rashmi Shah Dr. Sunila Khandelwal Past Editors in Chief- 2013-14 Dr. Sonia Malik 2014-15 Dr Duru Shah 2016-2017 Dr. Sudha Sharma & Dr. Neelam Aggarwal 2018 & 2019 Dr. Ranu Patni & Dr. Annil Mahajan	Chief Editor– Dr. Meeta Singh 9866655597 drmeeta919@gmail.com Dr Vishal Tandon 9419195126 dr_vishaltandon@yahoo.com Associate Editors- Dr. Present -EDITORIAL BOARD MEMBERS • Dr. Bharti Kalra • Dr. Mira Desai • Dr. Sanjay Kalra • Dr. Yashodhara Pradeep • Dr. Maninder Ahuja • Dr. Ruchika Garg • Dr. Monica Chauhan • Dr. Seema Sharma
7.	Rural Committee 2019 & 2020 Past Chairs Dr. Sonal Bhatla founder Chair -2014 & 2017 2017 & 2018- Dr. Dilip Gadhavi 9898047505 drdilipgadhavi@gmail.com	Chair - Dr. K. D. Bakshi 9830017864 kdbakshi@yahoo.com Co Chair - Dr. Bhavana Sheth 9824116449 drbhavanasheth@yahoo.co.in

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8.	Education Committee 2019 & 2020 Founder Chair - Dr. Atul Munshi (2010-2012) Past Chairs - Dr. Shantha Kumari – 2015- 2016 09848031857, drshanthakumari@yahoo.com 2017 & 2018 - Dr. Jyoti Jaiswal 9893231900 dr.jyotijaiswal@gmail.com	Chair – Dr. N Hephzibah Kirubamani 9841043753 hepsi1002@yahoo.co.in <u>Co Chair: Dr. Ashwini Bhalerao , 9820144748,</u> <u>ashwinibgandhi@rediffmail.com</u> <u>Dr C. Ambuja , Dr. Chandra Prakash Dadich ,</u> cpdadhich_dr@yahoo.com
9.	Community & Social Responsibility Committee 2019 & 2020 Resolved by Dr. Suvarna Khadilkar in GCM I HELD ON 18 TH February 2017 at Raipur. Past Chair 2017 & 2018 IMS MHCC Project: Dr. Kanchan Sortey, 9373210091 endoinfertility_kds@yahoo.co.in	Chairperson IMS MHCC Project: Dr. Nirmala Pipara 9830030773 Kolkata < drpipara54@gmail.com > Co Chair: Dr. Anju Soni, 9314870984, dranjusoni@gmail.com , anjusoni@gmail.com
10.	IMS Digital Committee 2019 & 2020	Chairperson: Dr. Nirja Chawla -9876764608 drnirja@gmail.com Co Chair: Dr. Kanchan Sortey

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Guidelines of IMS Committees Excerpt from Admin Guidelines 2017-18

XV. Guidelines of IMS Committees :

Working groups:

These are specific working groups for the administrative work of IMS. Group leads and members of working group should not be considered as a position in the IMS

Advisory board, constitution committee, finance committee, project foundation should be labelled as working groups and they should be formed with a specific agenda and after the agenda is over they should be either dissolved or group lead and members should be changed every 2 years if governing council feels necessary

An Advisory Board Chaired by Dr.Rama Vaidya , Founder President and seven members consisting of four Past Presidents, Current President and the President Elect will work in the capacity of a disciplinary committee with a senior member who has worked in past in the executive council as a coordinator for a period of three years. To monitor and maintain the ethos and ethics of the society. * Ref 12

- a) Role of Advisory Board : Defaulters to be sent notices: Absence for three GCM's out of six. After two absentisms- warning letter
- b) No member can hold two posts simultaneously
- c) No member can use the name of IMS for personal publication or website
- d) If there is no performance by the Committee for an year- Chairperson to resign
- e) Any other matter referred to the committee by president

IMS Committees:

Protocols – :

Committee protocols will be applicable to the committees formed for fulfilling the academic and charity objects of society

chairpersons will hence forth be elected by governing council members and election will be conducted along with international representatives election

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All candidates structured CV should be sent along with the ballot papers to all eligible voting members. Structured cv format attached herewith the ballot paper to also accompany.

The Committees may raise funds and direct them to the IMS Central Funds. They shall then plan their Committee Activities send their activity and expense statements to the Executive Committee which in turn shall assess the same and release the funds. Funds below Rs 1Lakh will be under the purview of the Executive Committee and funds above Rs 1Lakh will seek approval from the GCM.

- a. Tenure of Committee Chairperson is **two years (now 2years in Constitution for all)**.
- b. Committee Chairpersons will be member of the Governing Council. It is mandatory for a Chairperson to attend each GCM or she / he should send a representative. Chairperson of each committee has to declare a set of agendas for the team when she/ he takes over.
- c. The Committee Chairperson in consultation with the President shall select a Co Chair after reviewing the interest & CV of the member and the time he or she is capable of contributing to IMS Committee Work.
- d. The chair should appoint four zonal coordinators for representation from all four zones of IMS
- e. President remains the chief advisor of all Committees and Chairpersons have to abide by and try to help President in his/ her agendas
- f. All Committees should have their meetings at least once a year during the Annual Conference IMSCON .Chairpersons should hold meetings with their members to apprise them of their work and to get their reports
- g. Chairperson of each committee has to present a Report and Accounts of work accomplished in each GCM
- h. In case of Chairperson not being able to work he or she should step down and ask Co chairperson to take over.
 - i. Proper handing over to be done. A copy of the Handing Over Document including finances - with signatures to be scanned and sent to IMS Head office too.
 - j. Installation of the Committee Chairpersons and Handing over of Documents at Valedictory of IMSCON
 - k. Felicitation of the outgoing Chairpersons at Valedictory of IMSCON.
- l. An official call is to be sent by Chairs to all IMS Members to join as members in IMS Committees as per their field of interest. No members can be in two committees simultaneously.
- m. Committee Chairpersons also will not be allowed to have two posts simultaneously.
Duties of various chairpersons:

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Duties of chairpersons:

- To actively contribute by various activities relevant to the concerned committee or to address objectives of IMS and agenda of president, under the direction of President
- to hold meetings of their members at IMSCON to take a review and plan the activities that will be presented at GCM
- To prepare the report of activities , and work done by the chair and the members
- Present the report as directed from time to time in all GCMs and news letters

XXIV. Journal of Midlife Health an official journal of IMS

Journal committee appointment to be done by IMS:

Tenure of journal committee will be for two years

Editors cannot hold a second term in the same office

Two Editors in chief

Two Associate editors

8 editorial board members

16 National Advisory Board members

16 International Advisory Board Members

Every two years two posts of board members will be advertised and nominations will be sought electronically from all members of IMS Selection is due now in 2017 for 2018-19 team

eligibility criteria for the editorial board members:

- 1) Life member of IMS(medical post graduate degree recognized by Medical and allied councils, GOI,)
- 2) Published a minimum of 2 papers in an indexed journal
- 3) Peer reviewer for an indexed journal
- 4) Contributed chapters in any undergraduate or post graduate text book.

Candidates with Teaching experience of at least 3 years would be given preference- eligible candidates will be interviewed and selected by selection committee before GCM III so that their posts will be approved by GCM and GBM

Editors in chief will complete their tenure and will retire but continue to be journal committee members as past editors for four years

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Associate editors will be promoted to editors in chief and editors in chief will seek nomination from the eight board members for two posts of associate editors. If more than two nominations are received then candidates will be interviewed by selection committee at IMSCON:

Selection committee:

- Two past Chief editors
- Current Chief editors
- Current IMS President.

The names of associate editors will be presented to governing council for final approval

Members of the Editorial Committee and National Advisory Board members and International Advisory Board Members appointed on the basis of expertise will also normally be appointed for two years.

Duties

The Editorial Committee shall perform the following operations in relation to editing the Journal.

- a) Monitor all matters relating to the editorial direction of JMH and to monitor the quality of the Journal.
- b) Identifying new topics for commissions, special editions and advising on direction for the journal—giving feedback on past issues and making suggestions for both subject matter and potential authors
- c) Approaching potential contributors and bring in papers by tapping old and new talent
- d) Provide content by writing occasional[k11] editorials and other short articles
- e) Establish a panel of peer reviewers on the basis of expertise, utilizing contacts to build a list of experts who will also review the papers submitted for publication.
- f) Comment on and monitor the quality of submissions and propose measures for improvement
- g) Increase the readership and visibility of the journal.
- h) Provide advice on other strategic and ongoing issues relating to the Journal to the Executive Committee as otherwise requested.
- i) The Editorial Committee led by editor in chief should ensure a balanced publication of the journal that follows the fundamental ideology of the Federation and the journal.
- k) The appointment for editors and members on editorial board, will be made from AGM,at IMSCON each year. They will be reappointed every year for a total period of two years.

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l) International Advisory Board :Editorial board will appoint international advisory board and decide the total number and their tenure(generally two years) from time to time. However ,they will not be entitled for any correspondence regarding Journal committee nor will they have any voting right.Appointment of the Journal committee shall be held at the Annual General Body Meeting at the time of IMSCON on recommendation of the Governing Council.

IMS Journal – Four Issues per year published by Wolters Kluwer Publications. Funds to be raised jointly by the GCM to sustain it.

- IMSCON - Annual Conference single page colour Advertisement to go in each issue. IMSCON Chairperson to send the Advertisement in June and December annually to IMS Head Office or to the Journal Committee.
- IMS Exam – Single page B/W Advertisement to go in each issue. Chairperson Exam Committee to send the Advertisement in June and December annually to IMS Head Office or to the Journal Committee.

Wolters Kluwer ,A-202, 2nd Floor, The Qube, C.T.S. No.1498A/2 Village Marol, Andheri (East), Mumbai-400059, India.

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Fax: 91-22-66491817

Web: www.medknow.com

The Journal MOU was renewed from July 2018 for the next two years to be renewed in year Dec 2020 The two highlights of the report were:

MOU Finalised with Medknow on 1st July 2015 with the following financial Terms:

Printing and prepress services charges per issue

For 3000 copies

INR 213000

Annual system maintenance fees

INR 21,000

Postage and mailing

Actual + 10 % handling charges

Notes

- There will be additional taxes as per applicable law; to be levied on charges mentioned herein
- Print charges are indicative and subject to change depending on change in BW/color pages & print demand

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- Annual system maintenance fees to be paid in advance

17th February 2018- GCM 3 and GBM